



Memorial Composite High School School Council Minutes October 26, 2020

Attending: Paul McCann (trustee), Karissa Sparling (Chairperson), Tammy Suteau, Miranda Suteau (student representative), Peter Clandfield, Carolyn Clandfield, Arlene Fieldhouse, Michelle Jones, Carolyn Jensen (Principal), Troy Stuckey (Teacher Representative)

1. Call to Order

- a. The meeting was called to order at 7:00 by Karissa Sparling.

2. Approval of Agenda

- a. The agenda was approved by Tammy Suteau.

3. Approval of Minutes

- a. May 25, 2020 - Approved by Arlene Fieldhouse.
- b. September 28, 2020 - Approved by Peter Clandfield

4. Correspondence

- a. None

5. Old Business

- a. Additional members of the Executive
 - a. Carolyn Clandfield agreed to join.

6. New Business

- a. Managing Extended Absences - Ms. Jensen
 - a. MCHS needs to communicate to families that when students are at home for reasons related to isolation or awaiting test results, that learning is still happening.
 - b. Students can access google classroom for materials.
 - c. Teachers can be available for GMeets.
 - d. In Q2 Option 2 students will be assigned to the AAC rather than teachers' class lists freeing time for teachers to support them more.
- b. Collaborative Response at MCHS - [Potential Schedule](#) - Ms. Jensen
 - a. MCHS started rolling this out in 2019-20. Semester one was learning this structured process. Got sent home for COVID just following the second set of meetings.
 - b. A system where all students are assigned to a teacher. All teachers are part of an interdepartmental team that will be meeting weekly to discuss student learning.
 - c. MCHS and teachers respond to student learning and needs in four tiers called a Continuum of Supports
 - Universal Supports - all students in a classroom receive them (eg. agendas, reminders, etc.)
 - Targeted Supports - for those students who are needing a boost to be successful (eg. 1:1 conversations, reteaching, extra help, etc.)
 - School Based Supports - the work of Student Services and grade administrators for special populations and those students needing more beyond the classroom
 - Community Supports - for those students with extraordinary needs that can only be met with expertise beyond what the school provides
 - d. At the meetings, a teacher brings up a student with a particular learning need that their usual interventions are not working. Teachers on the rest of the team identify

- any students they may have with a similar issue. Using the Continuum of Supports along with brainstorming, an action plan is developed.
- e. MCHS is currently considering a five day or two day model for Quarter 2. Both would see 20 minutes removed from the morning and afternoon blocks to create help rooms for students along with the teacher meetings.
 - There would be two help rooms for English, Math, Science, Social, and PE. CTS and Fine Arts would have rotational blocks open as per teacher schedules.
 - This is becoming a needed support for students who are experiencing extended absences as well as those who need to review prerequisite skills.
 - COVID protocols will be in place for students who are assigned.
 - f. Piloting an add-on to PowerSchool that would assign students to help rooms and take attendance but not gather marks information so parents are aware that their child has been assigned and if they attended or not.
- c. MCHS Virtual Post-Secondary Fair
 - a. October 29 - 6-8 pm
 - b. Registration information is on the MCHS website.
 - c. Liaison personnel will be available for questions. A briefcase option exists to download institutional information.
 - d. Future Agenda Items or Meeting Topics?
 - a. Mrs. Porter to speak about Scholarships

7. Reports

- a. Chairperson - Mrs. Sparling
 - a. COSC Meeting
 - Pandemic Details - PSD is planning to connect more with those families who have kept their children home this year but are intending on returning post-pandemic.
 - Hot Lunch - There were conversations applicable to other schools. We have a cafeteria so it is good.
 - Re-Entry - PSD is holding the line on families who have left PSD and want to return mid year. The resources are not in place to support the possible number that could return. Schools are also holding firm on dates for re-entry from option 2 again due to resource availability.
- b. Staff – Mr. Stuckey
 - a. Construction - Mr. Clarke is taking orders for sheds.
 - b. Anime Club - Our first Anime Movie Night of the year went really well with about 25 people attending including a large number of grade 10s. It was a really fun night and we hope to do another one again soon!
 - c. Business Competition Club - It is up and running again. Any students who are interested are encouraged to come to room 1068 on Thursday's to learn more.
 - d. Entrepreneurship - Students have been running their businesses at the Stony Plain and Spruce Grove Farmers Markets. In total there are 12 student companies operating right now.

Principal – Ms. Jensen

- e. Optional Diploma Exams
 - Did a survey right after the announcement. At that point a little more than half of the students who were eligible to write indicated yes or maybe. That number has been decreasing.
 - We have ordered exams and will be ready for those who do show up to write.
 - Exams will be happening in classrooms for all grades, not in the gym.

- f. [Updated Q234 Dates](#)
 - Initially, the first quarter was tight for time and only had three days allocated for school exams. The remaining three quarters had four days allocated. We have discovered that three days is enough and removed one exam day from Q234. Those days are now instructional days.
- g. Upcoming Key Dates
 - Oct 29 - Virtual Post-Secondary Fair
 - Oct 30 - candy distribution and costume judging
 - Nov 2 - student teachers arrive
 - Nov 3 - last day of Q1 classes
 - Nov 3 - Remembrance Day service
 - Nov 4, 5 & 6 - school based exam days
 - Nov 9-13 - Fall Break
 - Nov 16 - Q2 begins
 - Nov 17 - Class of 2020 Feather & Sash Teachings
 - Nov 24 - 2019-20 Gr. 10 & 11 Virtual Awards Ceremony
- c. Student – Miranda Suteau
 - a. Thanksgiving Fundraiser for Hope Mission - \$510 was raised in 1.5 days through a change collection. That provided meals for 178 people.
 - b. Rotary Executive - President, Miranda Suteau, Vice President, Alex Wilson, Communications, Mackenzie Hennig
 - c. Kinsmen Hampers & Food Bank Collection - This is the current project for Christmas. Creating the “Give to Give” campaign to collect donations. The format will have to be changed to accommodate COVID protocols.
 - d. Christmas Spirit Activities - This is the next project.
- d. School Trustee – Mr. McCann
 - a. September 30 Enrollment - This count is not as significant budgetarily as it has been in previous years as there is a new funding model based on a weighted moving average. PSD enrollment is down 60 students this year. With a preliminary projection of increasing by 350 students, that is a net effect of reducing by 410 students which translates to \$1.2 million reduction in anticipated revenue. Interestingly, 294 students left the province with only 56 coming in from out of province. This trend is similar in school divisions across the province. There are 11517 students in PSD this year with 9764 attending in school, 1299 are learning from home, 197 are learning virtually with CFL and 257 are being homeschooled which is up from 45 last year.
 - b. Class Size Report - There are 22 classes in PSD this year that are over 30 with 21 being at the two high schools. This is a notable reduction in large classes.
 - c. Building Futures - On October 6, the Board attended the first wall raising for this brand new PSD program. These grade 10 students will spend their year working with Coventry Homes to build a house as their program for the year. Academics have been adapted to be applicable to the construction work. There are 17 students participating, 12 of whom are MCHS students. Check the PSD website for a video of the event.

8. Table Go Round

- a. Why did Alberta Ed make Diploma exams optional?
 - a. Neither Ms. Jensen nor Mr. McCann was able to provide that information.
- b. How does new guidance from AHS outlining gatherings of only 15 impact the school?
 - a. That guidance applies to social gatherings. Because schools are more controlled and have masks, sanitizing, etc. protocols in place, that guidance does not apply.
- c. Congratulations to Miranda who has been accepted into the U of A!
- d. High Stakes Diploma Exams - Some students may not need to worry about them, even as a skill development tool. A number of post-secondary programs are changing the way they

assess students using more assignments worth smaller weightings. High school students need to do their research to know if high stakes exam writing is part of their planned program.

9. Adjournment

- a. The meeting was adjourned at 8:25.

Karissa Sparling, Chairperson

Carolyn Jensen, Principal

Next Meeting Dates – Monday at 7:00 – MCHS Common Area &/or GMeet

- November 30 - [GMeet Link](#)
- January 25 - [GMeet Link](#)
- February 22 - [GMeet Link](#)
- March 22 - [GMeet Link](#)
- April 26 - [GMeet Link](#)
- May 31 - [GMeet Link](#)