



Memorial Composite High School School Council Meeting Minutes November 30, 2020

Attending (via Gmeet): Karissa Sparling (Chairperson), Paul McCann (Trustee), Nancy Sinclair, Arlene Field House, Tony Kosolofski, Cristina Rodriguez, April Fodor, Carolyn Jensen (Principal)

1. Call to Order

- a. The meeting was called to order at 7:02 by Karissa Sparling.

2. Approval of Agenda

- a. The agenda was approved by Nancy Sinclair.

3. Approval of Minutes

- a. October 26, 2020 - The minutes were approved by Karissa Sparling.

4. Correspondence

- a. None

5. Old Business

- a. Collaborative Response Update
 - a. The implementation of Collaborative Response has been delayed until Q3 to allow for two pieces of software to be fully ready for implementation. One will allow teachers or parents or students to schedule themselves into the appropriate help sessions based on their needs.

6. New Business

- a. PSD Stakeholder Engagement Evening - February Date TBD
 - a. Seeking 5 or more parents to represent MCHS and provide a high school parent perspective.
 - b. Three names came forward at this time.
- b. COVID Update
 - a. From Nov 6 - 25, eight cases from the community came into the school.
 - b. Fall Break seemed to be very helpful in providing time reducing the number of reports coming. Students have been coming back from isolation and picking up their learning.
 - c. MCHS did reach Outbreak, then Watch status. AHS followed up with an inspection which went quite well.
- c. At Home Learning Update
 - a. Today is just Day One but things are going relatively smoothly.
 - b. It was helpful for the teachers to have three days with the students to prepare. They were checking in with their students regarding the internet, google classroom, and other procedures prior to their departure.
 - c. There are no reduced expectations for curriculum this time around nor are there the back ups of unallocated credits or COVID 50s in place. Teachers have set up more stringent schedules and higher expectations with their students last week.
 - d. Teachers have been advised to plan for uncertainty.

- d. [School Development Plan](#)
 - a. Each year Principals are expected to put in place a plan for school growth and report it to parents. This plan will eventually be on the MCHS website.
 - b. It is a detailed plan of how the Collaborative Response process will be rolled out at MCHS this year.
- e. Future Agenda Items or Meeting Topics?
 - a. Mrs. Porter - Scholarships - Will be invited soon.

7. Reports

- a. Chairperson - Mrs. Sparling
 - a. COSC - Was unable to attend the last meeting. The main topics included:
 1. PowerSchool implementation at the K-9 level,
 2. Option 2 Learning
 3. School Council Year End Reports
 - b. Alberta School Councils Association (ASCA)
 1. Has had their funding cut. Still uncertain as to what this would mean.
 2. They will still be having their resolutions process. If you would like to have an item put forward as a parent through ASCA to the Alberta government, please contact Karissa.
- b. Staff – Mr. Stuckey
 - a. Not in attendance.
- c. Principal – Ms. Jensen
 - a. Quarter 1 Summary
 1. Schedules
 - a. The pace was fast. Teachers have had to adjust their instructional delivery. Learned from Q1 and are already making changes for Q2.
 - b. The half day has been very helpful for performance based courses as there are long periods of time to engage in projects.
 2. Students
 - a. Noticed that there have been some improvements with students at the -2/-3 levels. The length of time required to retain information has been reduced which has been helpful for a segment of those students.
 - b. For some humanities courses with complex and abstract concepts, the time reduction has reduced the processing time though this has been balanced out somewhat by increased time for classroom discussion and debate.
 3. Diploma Exams
 - a. Initially a good number of students indicated that yes or maybe they would write the exam. By the time the exam session started, very few actually did.
 - b. This led to a conversation about assessment for the remainder of the year. Final summative assessment is important and a final exam is an appropriate tool to do that. Teachers are being supported in exploring alternative assessment methods like an exit interview on a pilot basis. For the remainder of the year, final exams will not be weighted any more than a unit test within a course.
 - b. Upcoming Key Dates
 1. Dec 8 - PowerSchool Update
 2. Dec 10 - Parent Teacher Interviews
 3. Dec 11 - Grad Fees Due
 - c. Ms. Jensen Away
 1. Dec 8 will be her last day before Christmas break.
 2. Ms. Fisk will be Acting Principal.

- d. Student – Miranda Suteau (written report)
 - a. "Give to Give" campaign supporting the Food Bank and Kinsmen hampers is on hold until the spring.
 - b. Christmas Spirit Week is cancelled but will be moved to the spring.
 - c. Rotary is still strong and see the current situation as just an obstacle before we can get back to our practices!
- e. School Trustee – Mr. McCann
 - a. Woodhaven Middle School has just opened up the new build portion of the school. The students have moved into that part of the building and the old portion will now be renovated.
 - b. Stony Plain Central School - Tenders are currently underway. That new school is slated to open in 2023-24.
 - c. Infrastructure Requests This Year - 6 modulars for Ecole Meridian Heights, 8 modulars for Millgrove School, and 4 modulars for Prescott Learning Centre.
 - d. Budget - COVID has had an influence but PSD is currently on track to be within budget for this year.
 - e. Shout Out to MCHS Staff - The staff at MCHS has gone above and beyond in making the new quarter system work and now switching again to at home learning.
 - f. Best Wishes for the Holidays.

8. Table Go Round

- a. An opportunity for meeting participants to share a comment or ask a question.
 - a. Appreciate that the weightings of classroom finals has been reduced. Interested in the outcome of summary interviews.
 - b. Likes that that there are more GMeets happening this time with the at home learning as engagement is already noticeably increased.
 - c. Some parents are still getting weekly PS updates for Q1 classes, not Q2. Ms. Jensen will pass along to investigate.
 - d. There was appreciation shared by each parent for the work of teachers in managing the COVID and at home learning reality.

9. Adjournment

- a. The meeting was adjourned by Mrs. Sparling at 8:00.

Karissa Sparling, Chairperson

Carolyn Jensen, Principal

Next Meeting Dates – Monday at 7:00 – MCHS Common Area &/or GMeet

- January 25 - [GMeet Link](#)
- February 22 - [GMeet Link](#)
- March 22 - [GMeet Link](#)
- April 26 - [GMeet Link](#)
- May 31 - [GMeet Link](#)