



**Memorial Composite High School
School Council Meeting Minutes
October 25, 2021
Virtual Meeting**

Attending: Ms. Jensen (Principal), Karissa Sparling, Ms. Jewell (Assistant Principal), Mr. McCann (Board Trustee), Tanya Chamber, Arlene Fieldhouse, Cory Sinclair, Nancy Sinclair, Mr. Stuckey (Teacher), Ms. Miller (Recording Secretary), Leanne Couves, Michelle Wilson, April Fodor, Christina Rodriguez

1. **Call to Order**
 - a. The meeting was called to order at 7:04 by Karissa Sparling.
2. **Approval of Agenda**
 - a. The agenda was approved by Cory Sinclair and seconded by Arlene Fieldhouse.
3. **Approval of Minutes**
 - a. Sept 27, 2021 minutes were approved by Nancy Sinclair and seconded by Karissa Sparling.
4. **Correspondence**
 - a. COSC meeting is in November.
 - b. Paul McCann is our Board Trustee for another term.
5. **Old Business**
 - a. Parent Teacher Interview Format Feedback - None of the attendees had issues with the new format.
6. **New Business**
 - a. Future Meeting Format - Whether meetings are held in person or virtual will depend on the meeting topic. Meetings for November will be held virtually.
 - b. Future Agenda Items or Meeting Topics - No items were brought forward..
7. **Reports**
 - a. **Staff – Mr. Stuckey**
 1. The Interact students raised \$600 for Hope Mission just before Thanksgiving. We were able to feed 222 people. The students sold snacks to the students in the common area at lunchtime and also provided a grade and staff representation of the support by putting up colored leaves on a tree in the common area. We had great support again this year. Another initiative the Interact students have promoted is the Winter Clothing Collection for the Hope Mission. There was a warehouse fire in early October where the Hope Mission stored and sorted the winter clothing for the less fortunate. The students have collected a number of items to donate to Hope Mission. Denise Davis, former EA at Memorial will be taking the items to Hope Mission sometime next week.
 2. A few Sports Medicine students have volunteered to be student trainers for the Volleyball Teams this season. It is great to see the students dedicate the time and apply their skills and knowledge by contributing to Memorial Athletics.
 3. Anime Club had their first Anime Movie Night with 41 students and 2 supervisors. Anime Club has been very busy this year with around 34 students in attendance for the lunch hour meetings every Thursday! We hope to continue with this successful year and hope to continue with movie night as well.

4. Japanese 10-3y class has had some cultural days, including origami day, calligraphy day, and most recently, chopstick lesson day! It is nearing the end and we have had a lot of fun this quarter!
 5. Junior women are on a massive three-game winning streak in league play and are looking to make some noise in the upcoming playoffs. They are playing some really good volleyball right now after a tough start to the season. Great kids with great attitudes.
 6. The volleyball teams are doing well! This year we have senior boys and senior girls, as well as two developmental teams for junior boys and two for junior girls. Having 2 developmental teams in the program is nice. It's getting students involved, especially since some haven't been able to play in a while due to covid.
 7. The Queer Straight Alliance (QSA) is doing well. They set up a button maker booth with some info in the cafeteria for Pronoun Day which was really successful and had extremely high buy-in from students in the school. The amount of student involvement this year has grown a lot since last year.
 8. In English 10-1, students are making Halloween podcasts. Students write and record their own spooky-themed stories.
 9. In Memorial Lifts we are continuing to build healthy bodies as we have finished the 'learning' portion and have begun the 'working' side of weight training.
 10. Foods 20 has completed their bread products module: bagels, varied knots, cinnamon rolls, whole wheat buns and lemon ricotta pancakes. International Foods are being made and explored this week.
 11. Foods 30 is working on Italian regional foods and completing molecular gastronomy. Check out the Memorial Foods Instagram page for highlights.
 12. The Memorial Business Competition Club continues to meet every Wednesday during Torch Time. They are currently learning the Case Method in the hope we can travel to competitions in the spring.
- b. Principal Report – Ms. Jensen
1. 21-22 Final Budget
 - a. Final enrollment is 1117 students which is up 89 from last year. Needed to hire 3 more teachers, 1 EA, part time secretary, and Indigenous Students Liaison.
 - b. We had 82% collection rate for school fees. Last year's budget ended well due to the existence of bridge funding from last year and unspent funds due to COVID shut downs.
 - c. The Alberta government is now paying for the School Resource Officer.
 - d. We are currently updating some technology and purchasing CNC machines for Construction and Fabrication.
 - e. Melissa Bezushko has been hired to help convert the Library into a Learning Commons area.
 - f. There was a question about whether we receive federal financial support for our Indigenous students. The program is supported with earmarked funds from PSD but it's not enough and the school contributes as well.
 2. Collaborative Response Update
 - a. About one third of teachers are in collaboration meetings during Torch Time focusing on student interventions. This year it has developed into teacher strategy sharing. The end of the year survey shows that teachers are using more of the strategies they learned.
 - b. The first day of each week is a mandatory session which has common information going to all students such as Grad information to grade 12 students, tending to student responsibilities like grad checks and signing up for MyPass, school spirit activities, and Belonging at Memorial lessons.
 - c. For Quarter 2, the bell schedule will be changed for the first day of the week so Torch Time will be blended into the either the morning or afternoon class. This will solve the challenges of balancing intervention time between morning and afternoon classes and of not having enough technology/chromebooks for students to use during Torch Time. Teachers will integrate the Torch Time lesson when it makes sense with their instructional time.

- d. A concern was brought up that absence calls for Torch Time might not be getting to some parents. Carolyn Jensen will investigate.
- 3. **Belonging at Memorial Update**
 - a. Torch Time was used to present a Truth & Reconciliation lesson to the entire student body prior to Sept 30.
 - b. Torch Time is also used for fun activities such as brain teasers where classes work as a team and can win prizes.
 - c. The Let's Act Now group is having discussions about the proper language to use when describing the culture at MCHS (inclusive, anti-oppressive)
- 4. **Upcoming Dates for November:**
 - 01 - Q1 Last Day of Classes
 - 01 - G&G Exec Meeting - 6:30pm
 - 01 - Remembrance Day Ceremony - 10:30
 - 02-04 - School Based Exams
 - 02-10 - Diplomas
 - 05 - High School Turnaround Day
 - 06 - MacEwan University Open House
 - 07 - Daylight Savings Time Ends (back one hour)
 - 08-12 - Fall Break
 - 11 - Remembrance Day
 - 15 - PD Day - No Classes
 - 16 - Q2 First Day of Classes
 - 16 - 19 - MCHS Basketball Tryouts
 - 18 - Q2 Timetable Change Deadline
 - 29 - School Council Mtg - 7pm
- c. **School Trustee - Paul McCann**
 - a. Congratulations to the new executive members and the dedicated members who regularly attend the school council meetings.
 - b. The first School Board meeting will be held on Friday and there will be a retreat coming soon.
 - c. His role is to monitor the Superintendent, be the voice of the community, and bring information from the School Board.
 - d. The recent livestream of the Awards Ceremony was enjoyed.

8. Table Go Round

- a. The look of the new website is wonderful. The calendar is friendly but would like more longer term items posted. New information is being added as the site expands but it was necessary to get started with the first couple of months.
- b. Parents love that the sporting events are live streamed. Concern expressed about finding the links as well as having a contact when the links aren't working, even during weekend tournaments. It was suggested to try Facebook Live as there have been issues with YouTube Live. It was suggested that members of the parent council may be able to help. The next live stream event is the Remembrance Ceremony on November 1, 2021.
- c. The yearbook from 2020-2021 will be available around December.
- d. A suggestion was made to use the website calendar for other items like sport team practices, tryouts, and forms.
- e. Concern was expressed about the parking lot congestion. There are no plans for major changes like adding another entrance/exit.
- f. Student parking forms need to be completed each year and signed by the parents.
- g. Nice to see that student club activity has restarted. An Environmental Club has been established this year as there is student interest.

9. Adjournment

- a. The meeting was adjourned at 8:24.



School Council Chair



Principal

Next Meeting Dates – Monday at 7:00 – MCHS Common Area or Virtual

- November 29, 2021
- January 24, 2022
- February 24, 2022
- April 25, 2022
- May 30, 2022