



**Memorial Composite High School
School Council Meeting Minutes
November 29, 2021
Virtual Meeting**

Attending: Ms. Jensen (Principal), Karissa Sparling (Chairperson), Ms. Jewell (Assistant Principal), Ms. Jordan Mazereeuw (Counsellor), Mr. McCann (Board Trustee), Tanya Chamber, Arlene Fieldhouse, Cory Sinclair, Nancy Sinclair, Mr. Stuckey (Teacher), Ms. Miller (Recording Secretary), Jenise Robertson, April Fodor, Christina Rodriguez, Annette Krasnitzky

1. Call to Order

- a. The meeting was called to order at 7:02 by Karissa Sparling.

2. Approval of Agenda

- a. The agenda was approved by Arlene Fieldhouse.

3. Approval of Minutes

- a. Oct 25, 2021 minutes were approved by Karissa Sparling and seconded by Arlene Fieldhouse.

4. Correspondence

- a. COSC meeting was in November. There is a new Chairperson. Attendance is growing.

5. Old Business

- a. Student health survey results are being summarized by Alberta Health and will be shared with PSD when completed.
- b. Torch time absence calls are going out to parents. When students sign up for "Off Campus", attendance defaults to "Present".
- c. There are still some important dates not posted on the school calendar. Ex: Quarter start and end dates.

6. New Business

- a. Next Meeting Format - January's meeting will be virtual. Those present prefer having a virtual meeting option or a hybrid of in-person and virtual. Proof of vaccination will be required for in-person meetings.
- b. Mental health check in - Student Services is busy; students are accessing support. Staff is exhausted.
- c. Future Agenda Items or Meeting Topics - Mr. Partington - Dual credit/RAP.

7. Presentation - Ms. Mazereeuw, Grade 12 Counsellor

- a. MCHS Student Services new website was introduced which contains information about scholarships and useful links. ALIS also has more links to scholarships. There are tips on how to complete scholarship applications and essays. There is information about Alberta Student Aid and Indigenous Scholarships.
- b. Students need to set up their MyPass account prior to leaving Grade 12 with a non-school email address.

8. Reports

a. Staff – Mr. Stuckey

1. Interact will be starting to collect new toys, gift cards, or cash donations for the Kinsmen Christmas Hampers starting December 1 - 13th. Kinsmen will be picking up the items the morning of Dec. 13th.
2. Construction is selling sheds. If you are interested in having one made, contact Mr Clarke.
3. Foods 20 Ahhhhhh Butter Chicken - Can you smell the spices? Students are learning how to cook poultry, fish and seafood. These students will be trained to understand safety and how to cook to correct temperatures. Great assistants for holiday dinners.
Foods 10 - Students are learning to measure and bake. Get your holiday recipes out as this quarter's students will have some knowledge to create great results in a couple of weeks.
As always, check out Memorial Foods Instagram for the latest out of the oven or off of the stove.
4. The Fabrication Department was approved to purchase a new CNC plasma cutter and it's finally up and running. The students are now able to create exciting new projects.
5. The Legal Studies class has been given permission by the University of Alberta to use the Moot Courtroom in the Law Building for a mock trial on January 14. Thanks to Student Legal Services who made this happen. It is the first time we have been able to return since the COVID outbreak.

b. Principal Report – Ms. Jensen

1. Absence - Principal will be away from Dec 1-10. Mr. Coghill will be the Acting Principal.
2. PSD Vaccination Protocol
 - a. Staff was very cooperative in sharing proof of vaccination information with Principals/HR.
 - b. Field trips and Fine Arts performances are starting again, some requiring student proof of vaccination.
 - c. Spectators for school sports will be reviewed again in January.
3. School Development Plan & Report 2020-2021
 - a. Heavy focus on Collaborative Response
 - b. It discussed the impact of COVID as well as the need for the work on Belonging at Memorial.
4. Belonging at Memorial survey results
 - a. The LGBTQIA2S+ school community is larger than expected.
 - b. Engagement in extracurricular activities is approximately 40%
 - c. Overall response is that students believe that adults at the school care
 - d. Overall response is that students believe that they are respected by their peers
 - e. 80% of students feel safe at school. Staff is following up with the 20% of the students who don't feel safe at school.
 - f. 82% of students feel like they belong; 18% of students don't feel that they belong.
 - g. The survey will be repeated in the spring to compare results
5. Upcoming Dates for December:
 - 01-10 - Carolyn J away - James C is Acting Principal
 - 02-04 - Jr. Basketball Tournament J.P.P.
 - 02-04 - Sr. Basketball Tournament Lillian Osborne
 - 03 - Field Trip to TLC - LAWS
 - 06 - Newsletter Goes Out
 - 06 - G&G Exec Mtg 6:30
 - 07 - Q2 Parent Teacher Interviews 5:00-6:30 pm
 - 08 - Q2 Route Change Deadline

09-11 Sr. Basketball Tournament Sturgeon Comp.
10 - Grad Fees Deadline
10 - QSA Movie Night
10-11 - Basketball Tournament Archbishop Jordan
11 - Robotics Competition
15 - Q2 Course Drop Deadline
17 - Student Teachers Last Day
24-07 - Christmas Break

c. **School Trustee - Paul McCann**

- a. Board enrollment report shows growth in all three areas.
- b. Thirty modulars have been requested. Lots are for replacement but some are dealing with increased numbers.
- c. Boundary review report is expected in January 2022 with implementation in the 2022-2023 school year.
- d. School trustees are following the same COVID protocols that are required for guests.
- e. Throughout the Division, staff has been very cooperative in sharing vaccination information.
- f. The Board is dealing with 3 priorities:
 1. Because of increases in insurance and deductibles, it has made it difficult for small companies to maintain the requirements to be a contractor for PSD (ex: bus companies). The Board is discussing options on how to deal with this.
 2. Board is concerned about the health and wellness of the students and staff.
 3. Curriculum for K-6 is being reviewed.

9. Table Go Round

- a. A question was brought forward about having some G&G links on the calendar.
- b. A question was asked about the weight of diploma exams for this year. Response is 10%.

10. Adjournment

- a. The meeting was adjourned at 8:25.



School Council Chair



Principal

Next Meeting Dates – Monday at 7:00 – MCHS Common Area or Virtual

- January 24, 2022
- February 24, 2022
- April 25, 2022
- May 30, 2022