



**Memorial Composite High School
School Council Meeting Minutes
April 25, 2022
Meeting at MCHS**

Attending: Ms. Jensen (Principal), Karissa Sparling (Chairperson), Mr. McCann (Board Trustee), Ms. Miller (Recording Secretary), Mr. Stuckey (Teacher), Mrs. Bezushko (Librarian), Tanya Chambers, Arlene Fieldhouse, April Fodor, Jen Richens, Ian Henry, Terril Henry, Cory Sinclair, Michelle Jones

1. Call to Order

- a. The meeting was called to order at 7:03 by Karissa Sparling.

2. Approval of Agenda

- a. The agenda was approved by Arlene Fieldhouse.

3. Approval of Minutes

- a. The March 14/22 minutes were approved by Karissa Sparling.

4. Report - Library to Learning Commons - Mrs. Bezushko

- a. Melissa is now part of our team as the Librarian of the Learning Commons area. We are fortunate to have a teacher in the library role.
- b. In Q1, Melissa and another teacher worked on preparing lesson plans for core subjects that took place in the Learning Commons.
- c. Displays are being used to encourage reading and engaging students.
- d. The Learning Commons has a variety of areas such as board games area and art displays. They are awaiting installation of a projector screen to provide a place for interactive teaching.
- e. The area is used for special events such as Japanese food day where students prepare some food.
- f. The area is a popular place for students at lunch.

5. Correspondence

- a. No information was provided.

6. Old Business

- a. ASCA Conference was on April 22-24. All resolutions were approved.
- b. The next conference will be held in person and online.

7. New Business

- a. **School Fees** - Each year school fees are assessed. Changes are made only if necessary based on inflation or changes to projects offered.
- b. **Grad 2022 and Future** - 2022 was planned as ceremony only partly due to COVID. Graduations beyond this year will also be a ceremony only event planned by the school. There are issues related to insurance and teacher's code of conduct by hosting an event with alcohol. Also, the banquet/dance portion was becoming very costly where several families were choosing the ceremony only option. Parents of this year's grade 11 students were contacted by email to let them know that a dinner and dance would have to be planned by a parent committee. There has been a small group of parents that have come forward and are starting the planning process for the 2023 graduation.

- c. **Belonging at Memorial - Equity Work** - The ULead Conference that Mrs. Jensen recently attended had discussions on promoting inclusion based on equity at the school level to prevent this being carried over into society. MCHS has been doing work in this area and are adopting many of the practices recommended at the conference. It was pointed out that there are some forms from MCHS and Division that need to be updated based on gender neutrality.
- d. **Teacher Appreciation** - Parents and the school will be sending out messages to let parents know that a teacher appreciation day will be on Thursday May 12 if anyone wishes to bring treats to the school in the morning for the staff at lunch.
- e. **Future agenda items** - None were submitted at this time.

8. Reports

- a. Staff – Mr. Stuckey
 - a. Anime Club has had 3 Anime Movie Nights and will have the next one on May 6, 2022, from 4:00 pm until 9:00 pm. Our last Anime Movie Night is planned for June 3, 2022.
 - b. Last quarter, Japanese 20/30/40 class finished off strong, and had a Food Day where they cooked Shabu Shabu in the Library. We hope to use the Library for more activities such as that.
 - c. The Memorial Rotary Interact students are hosting a pancake breakfast on Tuesday, April 26th, for students and staff, in support of the Canadian Red Cross Ukrainian Relief. \$5 for 3 pancakes, strawberries, whipped cream and a juice box.
 - d. Registration packages are out for the students and staff to participate in the bikeathon, which will be held Thursday, May 19th. The event will be held from 8:30 until 2:30 in the main gym. Students and staff are raising funds for the Alberta Cancer Foundation.
 - e. Foods 10 students are supporting the Interact pancake breakfast by setting up stations and equipment for the event. We are grinding our own wheat for the first time ever to obtain whole grain flour, an unrefined grain to use in the lab with whole wheat and all-purpose flour this week. Check out Memorial Foods instagram to see the latest.
 - f. In Entrepreneurship, students get to start their first business. As a result, they get to hear from several guest speakers who are entrepreneurs. They will also get to travel on a field trip to visit local entrepreneurs and a business incubator. On Friday, May 13, the students will learn about a great opportunity. Amanda Durand and Sue Clynes will be coming for an in-person visit to explain the YETI program. YETI stands for Young Entrepreneurs Training Initiative. High school students are eligible to receive \$500 to start a business and then operate it. The program runs through the summer and the kids get to learn from experts in the field to help them develop their business ideas.
 - g. Legal Studies exposes students to a variety of guest speakers, field trips, and a mock trial. On April 28, a lawyer is coming in to speak to the class about Landlord and Tenancy in Alberta. As the quarter progresses, the students will also hear from a crown prosecutor, an RCMP homicide detective, our School Resource officer, a fish and wildlife officer, and a travel agent. They will also travel to the Court of Queen's Bench in Edmonton.

- b. Principal Report – Ms. Jensen
 - a. ULead - Carolyn and Jen Onysko recently attended the ULead Conference which is an international educational leadership conference. They made a presentation related to the Collaborative Response program that we've been implementing over the last few years. MCHS is a leader in the province.
 - b. Q4 Late Procedure - The process is being prioritized so students return to pre-COVID expectations and teachers can maximize instructional time.
 - c. Mural - Lance Cardinal has started the mural. The planned design incorporates the idea of belonging and includes Indigenous, LGBTQ+, and community themes.
 - d. Enrollment - Student enrollment is growing. We are expecting an increase of about 120 students for the 22-23 school year. As a result, we need to hire several teachers. We are also starting a Transitions Program that will help fill the learning gap for some students so they have the skills to enter a dash two program for a full Grade 12 diploma.
 - e. Hybrid Schedule - We will be attempting to implement a hybrid schedule for the 2022-2023 school year. It was found during COVID that hands-on classes work more effectively in the quarter program but academic classes prefer the semester system so there is more time for concepts to be absorbed. When the schedule is made for the year, the hybrid system will be attempted. If it doesn't work, the semester system will be used.
 - f. June Walkthrough - On June 2, grade 9 students will be invited to come to MCHS so they can become familiar with the school. This is to replace the Open House that had to be cancelled due to COVID.
 - g. Key Dates:
 - April
 - 25 - Torch Grad Assembly 1:30 pm
 - 25 - School Council - 7:00
 - 26 - Rotary Pancake Breakfast
 - 27 - Administrative Professionals Day
 - 27 - Energy Education Field Trip - NAIT & Edm Convention Centre
 - 28 - Valedictorian and Grad Speeches Application Deadline
 - 28 - Cosmetology Field Trip - MC College
 - 29 - Drama Field Trip - Drama Festival - Westlock
 - May
 - 02 - G&G Executive Meeting - 6:30
 - 04 - Hats On For Mental Health
 - 05 - LAWS field trip - Bowling
 - 05-07 Field Trip - Business Case Competition - Saskatchewan
 - 06 - Anime Movie Night 4-9pm
 - 08 - Mother's Day
 - 10 - PISA survey (Grade 10)
 - 11 - Initial Grad List Posted
 - 12 - Q4 Parent Teacher Interviews - 5:00-6:30
 - 13 - LAWS field trip - Horsemanship
 - 18 - Q4 Course Drop Deadline
 - 19 - Rotary Bikeathon
 - 20 - PD Day - No Classes
 - 23 - Victoria Day
 - 26 - PSD Eagle Feather & Metis Sash Teachings - 6:00 at Memorial Library
 - 27 - LAWS field trip - Horsemanship
 - 30 - School Council - 7:00
 - 31 - Final Grad List Posted
 - 31 - LAWS field trip - Unified Sports

c. **School Trustee - Paul McCann**

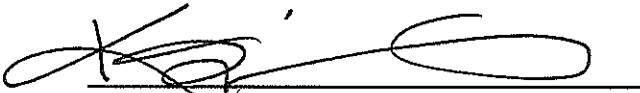
- a. Budgeted for a 2 million deficit to ensure funds are used and not returned to government. We are on track with spending as the government changes the rules about the amount of funds that can be held in reserve.
- b. Education Planning Day took place with key stakeholders on April 7/22.
- c. The recommendations for the Attendance Area Review were presented to stakeholders and are now receiving feedback.
- d. Parents are asked to continue bringing concerns forward and they will be passed along to the government representatives.
- e. There are a large number of students in the Division that have been assessed and found to have learning gaps. PSD is hiring certified counselors at the K-9 level that will be available to supports these students.

9. Table Go Round


- a. It was mentioned that it's nice to be having an in-person meeting. It was decided that the next meeting will also be in person.

10. Adjournment

- a. The meeting was adjourned at 9:03.



School Council Chair



Principal

Next Meeting Dates – Monday at 7:00 – MCHS Common Area or Virtual

- May 30, 2022 at MCHS