



**Memorial Composite High School  
School Council Meeting Minutes  
September 26, 2022  
Meeting at MCHS**

**Attending:** Ms. Jensen (Principal), Karissa Sparling (Chairperson), Mr. McCann (Board Trustee), Ms. Miller (Recording Secretary), Mr. Stuckey (Teacher), Ms. Fisk (Assistant Principal), Ms. Jewell (Assistant Principal), Mr. Coghill (Assistant Principal), Arlene Fieldhouse, Laurie Haak, Jen Richens, Sharida Csillag

**1. Call to Order**

- a. The meeting was called to order at 7:05 by Carolyn Jensen.

**2. Approval of Agenda**

- a. The agenda was approved by Karissa Sparling.

**3. 2022-2023 Election of New Executive**

- a. Chairperson - Karissa Sparling
- b. Vice-Chairperson - Laurie Haak
- c. Executive Members
  - Arlene Fieldhouse
  - Jen Richens
  - Sharida Csillag

**4. Approval of Minutes**

- a. The May 30/22 minutes were approved by Karissa Sparling.

**5. Correspondence**

- a. No information was provided.

**6. Introductions**

- a. Ms. Debbie Miller, Recording Secretary
- b. Ms. Marsie Fisk, Grade 10 Administrator (+ Jordan Mazereeuw, Counselor)
- c. Ms. Dianne Jewell, Grade 11 Administrator (+ Sharla Nuijens, Counselor)
- d. Mr. James Coghill, Grade 12 Administrator (+ Maghan Cox, Counselor)
- e. Mr. Troy Stuckey, Teacher
- f. Mr. Paul McCann, Board of Trustees

**7. PowerSchool Parent Portal Tutorial**

- a. Postponed until October

**8. Old Business**

- a. MCHS School Council Report for 2021-2022 was approved by Karissa Sparling.

## 9. New Business

### a. Parent Teacher Interviews Format

- a. Suggestion to change the existing format so that we make the best use of teacher's time in reaching parents of students requiring support. With the current format, we are reaching a small percentage of parents.
- b. The new format has teachers sending out an introduction email within the first month. Notification will be sent to parents when assignments are past the due date indicating when the deadline is.
- c. Attending parents like the existing format but understand the need for adjustment.

b. **Future agenda items** - None were submitted at this time.

## 10. Reports

### a. Staff – Mr. Stuckey

- a. Anime Club has started up with a great turn out! Our first Anime Movie Night is set for October 14, 2022 from 4:00 pm to 9:00 pm. \$10 for Pizza and Pop but is otherwise free to watch!
- b. The Shikaoi Visitors are coming! They arrive in Stony Plain on Sept. 30 and will be in our school on Oct. 3, doing cultural demonstrations and visiting classrooms. Our students will be participating and helping with these visits. They will be going to Jasper and Edmonton and heading home after a short visit. We are excited to have them here and to have this cultural exchange started up again.
- c. Cody Jolicouer participated in Golf Provincials on Sept 26 and placed 13th in the province.
- d. Mr. Goulet is doing modern plays in English. German is building on skills from previous years to improve confidence and fluency.
- e. Grad Parent Info Night - Sept 28 6:30pm MCHS common area
- f. TRI-REGION Post Secondary Fair - Oct 6, 6-8 pm at the Tri-leisure Centre. Over 30 post secondary institutions will be there
- g. Grade 12 Grad Assembly - Oct 12 - Will be going over grad requirements and details. Students will get their grad handbook with forms, costs, details, and deadlines. Information books will be brought home and will also then be available online.
- h. The outdoor education class has been learning skills for shelter building and canoeing.
- i. Senior men's volleyball team took home gold at SPA last weekend. First time our men have ever won that tournament in a very long time. Both senior teams got bronze Sept 23-24 in Calgary.
- j. We have two junior girls and two junior boys volleyball teams again so more kids get the opportunity to play.

### b. Principal Report – Ms. Jensen

- a. PowerSchool Issues - A glitch related to addresses and contact information has occurred. This only affects people who have had a change in address or contacts. Repairs are underway. Parents can make corrections on their PowerSchool accounts.

- b. Enrollment - Our final enrollment count likely will be over 1260 which is up 150 from last year.
- c. School Fees - The fees that you approved last year are now posted on PowerSchool. They can be seen on the Parent Portal only on the browser, not the app.
- d. School Development Plan - Collaborative Response is working well now. We are increasing focus on Belonging at Memorial.
- e. Torch Time at the Bridge - Students have been gathering at the Westerra Bridge and causing some issues. We have communicated student expectations in the classrooms and have also requested Peace Officer support.
- f. Grad 2023 - The school will host a commencement only. There is a parent group established that is planning a social event after the commencement ceremony. There is an email address on the MCHS webpage to contact the committee.
- g. Key Dates:
  - September
    - 28 - Apple Day
    - 28 - Grad Parent Info Night - 6:30pm
    - 29 - Marketing Field Trip - Freson Bros.
    - 29 - Orange Shirt Day
    - 30 - National Day for Truth & Reconciliation (No School)
  - October
    - 03 - Newsletter Sent Out
    - 03 - Green & Gold Executive Meeting 6:30
    - 05 - World Teachers' Day
    - 05 - 06 Outdoor Ed Field Trip - Camp Warwa
    - 05 - Cross Country Metro Championships
    - 05 - IEP's sent home for review & signature
    - 06- ELAA Post Secondary Event - TLC 6:00 - 8:00pm
    - 07 - PD Day – No School
    - 10 - Thanksgiving Day – No School
    - 12 - Grad Assembly - Block 2
    - 14 - Fabrication Field Trip - Academy Fabricators
    - 14 - Anime Movie Night
    - 14 - Olds College Open House
    - 15 - The King's University Open House 10:00am - 2:00pm
    - 15 - University of Alberta Open House 9:00am - 3:00pm
    - 18 - School Picture Retakes
    - 22 - Concordia University of Edmonton Open House
    - 24 - Route Change Deadline
    - 24 - School Council - 7pm
    - 27 - Parent-Teacher Interviews 5-6:30pm
    - 28-29 Sr. Volleyball Tournament @ MCHS
    - 29 - Nait Open House 9:00am - 4:00pm
    - 31 - Halloween

**c. School Trustee - Paul McCann**

- a. Thank-you to parents that are present for representing the students and their families.

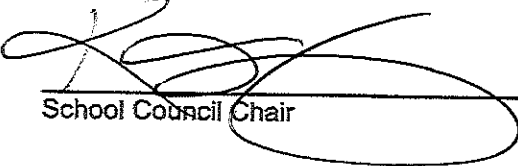
- b. We welcomed a new school to our Division, Athabasca Delta Community School. The Division is helping them become an independent school. We have committed to assist them for 5 years and benefit from their First Nations teachings.
- c. Diploma exams will be weighted at 20% for this school year.
- d. Spruce Rotary is providing 600 lunches per week to the schools. MCHS is one of those schools.
- e. PSD has welcomed eight Ukrainian children as students. MCHS has one.
- f. The Division is supporting teachers by increasing the amount of subs.
- g. Unfortunately, the Division is short bus drivers which is affecting about 200 students. We are waiting for trained new drivers.


**11. Table Go Round**

- a. Nothing was brought forward at this time.

**12. Adjournment**

- a. The meeting was adjourned at 8:06.

  
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School Council Chair

  
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Principal

**Next Meeting Dates – Monday at 7:00 – MCHS Common Area**

- October 24, 2022 at MCHS