



**Memorial Composite High School  
School Council Meeting Minutes  
October 23, 2023  
Meeting at MCHS**

**Attending:** Ms. Carolyn Jensen (Principal), Mr. Paul McCann (Board Trustee), Ms. Debbie Miller (Recording Secretary), Ms. Meghan Cox (Teacher representative), Ms. Kathy Klemp (Presentor), Laurie Haak, Stacie Majeau, Amanda Wangler, Sarah Wosley

**1. Call to Order**

- a. The meeting was called to order at 7:02 by Laurie Haak.

**2. Approval of Agenda**

- a. The agenda was approved by Amanda Wangler. Seconded by Stacey Majeau.

**3. Approval of Minutes**

- a. The Sept 25/23 minutes weren't linked to the agenda so they will be approved at the next meeting.

**4. Correspondence - None**

**5. Old Business - None**

**6. Presentation - Off Campus Ed by Kathy Klemp**

- a. **Work Experience** - Students can earn one credit for every 25 hours of work. They can try different occupations. It can lead to the RAP program. The student is required to do the HCS3000 module which is now part of CALM as a virtual module.
- b. **Green Certificate** - This is an apprenticeship style, workforce development program. Students are required to do AGR3000. Students can earn 16 30 level credits. Students learn more about agriculture and can be recognized for what they already do. They work with a trainer and go through a manual. Testing happens 3 times per year.
- c. **CAREERS** - This program is to encourage youth to move into trades and other employment sectors. It is a paid internship program. It motivates students by making the workplace an extension of the classroom. There are initiatives to attract more women and indigenous students.

**7. New Business - None**

**8. Reports**

**a. Staff – Ms. Cox**

- a. A field trip for Career Fair at WEM occurred on Friday Oct 20 with 28 students.
- b. Student Services has held Apply Alberta Sessions to help students get started on post-secondary applications.

- c. Graduation checklists were given to all grade 11 and 12 students to track progress and encouraged to get signed up for MyPass. Students need a personal email address for this.
- d. We are starting our grade nine transition already. Virtual visits with feeder school grade nine classes are happening in November after the break.
- e. Foods 30 presented a 3 course meal for the Japanese administration, our Superintendent/Associate Superintendent PSD board members and Stony Plain Town officials. They are currently finishing up their third module on Presentation.
- f. Foods 20s are baking, finishing off cakes with Italian Butter Cream today, followed by pastries next week.
- g. Foods 10s are beginning their third module on Fruit and Vegetables after completing the prerequisite module and Contemporary Baking module.
- h. The Interact students are collecting gently used winter wear to donate this week. Also, the Interact students will be starting to collect items for the Kinsmen Christmas Hampers after Fall Break.
- i. We had a student named Chase Lassmann finish 3rd overall in the Province in Golf.
- j. Volleyball teams are just finishing up their league play and will start playoffs next week.
- k. Women's flag football team is in the quarter finals this Monday and hope to finish strong.
- l. Swimming is just starting up with meets happening in November.
- m. Basketball tryouts start on Nov. 6-8 for all teams.
- n. The leadership class is preparing for the Remembrance Day Ceremony set to take place on November 10th.

**b. Principal Report – Ms. Jensen**

- a. **Threat Assessment Procedures** - Youth violence is very different than adult violence. Young people threats are usually a cry for help. The Violence Trauma Risk Assessment program was created to ensure that agencies communicate/share information. At MCHS we have 9 people trained in threat assessment procedures.

**b. Next Months Key Dates**

**October**

- 26 - Marketing Field Trip to CBC, Strong Coffee Marketing & Commonwealth Stadium
- 27 - Route Change Deadline
- 27 - LAWS Field Trip to WEM (bowling)
- 27-28 - MCHS SR volleyball tournament
- 30 - Student Teacher Begins
- 31 - Halloween

**November**

- 01- Parent Teacher Interviews - 5:00-7:00
- 02 - Targeted Parent Phone Calls - 1 hr between 4:00-6:00
- 03 - Fabrication Field Trip to NTS Amega-Canada, Leduc

03 - Deadline to Drop Courses  
05 - Daylight Savings Time Ends (Back 1 Hour)  
06 - G&G Exec Meeting - 6:30 pm  
06, 07, 08, 10 - Basketball Tryouts  
09 - 2022-2023 Awards Night - 6:30pm  
09 - National Donut Day (actually Nov 5)  
10 - Remembrance Day Ceremony - 10:00  
11 - Remembrance Day (Saturday)  
13-17 - Fall Break  
27-28 Green & Gold Bingo  
27 - School Council 7pm

**c. School Trustee - Paul McCann**

- a. Participated in the Shikoai dinner that was presented by the Foods 30 class. The food and presentation were wonderful.
- b. The number of students in the division is up about 100 students from last year.
- c. The Building Futures program, that is a partnership with Coventry Homes, has expanded to include other trades.
- d. On Nov 22, there will be a stakeholder engagement meeting to promote conversation on the direction needed.

**d. Council of School Councils**

- a. The October 3 meeting was attended by Laurie Haak. The chairperson elected was the same as the previous year.
- b. There are funds available for training the school council members. Carolyn has offered to cover the cost of the first basic course.

**9. Table Go Round - No items**

**10. Adjournment**

- a. The meeting was adjourned at 8:33.



School Council Chair



Principal

**Next Meeting Dates – Monday at 7:00 – MCHS Board Room**

- November 27, 2023
  - Mrs. Nuijens - Post-Secondary Planning & Scholarships
- January 22, 2024
  - Constable Hinman - Social Media
- February 26, 2024
- March 18, 2024
- April 22, 2024
- May 27, 2024